REQUEST FOR CANDIDACY

The Town of Hudson is looking for interested and motivated candidates to fill two (2) student positions as CULTURE AND TOURISM AMBASSADORS in the Parks, Recreation, Culture and Tourism Department.

Summer student position: CULTURE AND TOURISM AMBASSADOR
Department: Parks, Recreation, Culture and Tourism
Immediate supervisor: Tourism, Culture, and Communications Coordinator

DUTIES AND RESPONSIBILITIES

Under the supervision of the Culture and Tourism Coordinator, the incumbent’s tasks will include:

- Help with the planning of Town events, including but not limited to Canada Day Celebrations, Canada 150 events throughout the summer and the Annual Street Fair Festival.
- Be present as a tourism resource at strategic points throughout the town Fridays through Sundays, respond to inquiries in both English and French.
- Work with local cultural and community organizations to help with the planning of their events.
- Maintain and update the Town’s Canada 150 Events website.
- Promote town and community organization events through multiple social media channels, in both English and French.
- Document these events through the use of photography and narrative (English and French).
- Create web and Facebook posts in both English and French which highlight and promote local artists, cultural events, places of interest, and niche businesses, in order to promote Hudson as a vibrant tourist destination.
- Organize and attend English- and French-language public consultations, document feedback of identification of iconic Canadian events to form part of a Canada 150 mural.

REQUIREMENTS and SKILLS

The candidate must have the following skills:

- Must be a student returning to full-time studies in the fall of 2017;
- Hold a Class 5 driver’s license and possess a vehicle (an asset);
- Experience in organizing and animating events;
- Excellent command of spoken and written French and English;
- Good interpersonal skills and excellent communication skills;
- Be autonomous, responsible and dynamic;
- Demonstrate resourcefulness, rigor and initiative;
- Demonstrate a sense of collaboration and teamwork;
- Have good time and priority management.

HOURLY WAGE:
$11.25

LENGTH OF EMPLOYMENT:
From June 26th, 2017 until the beginning of the school year.

WORK HOURS:
Flexible work schedule of 35 hours, from Sunday to Saturday.

All interested persons are invited to send their CV by no later than 4 pm, June 20, 2017 via email to: emplois@ville.hudson.qc.ca