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**Minutes of the Town Planning Advisory Committee meeting held at Halcro Cottage, on April 14<sup>th</sup>, 2016 at 7 p.m., at which are present:**

Present: Deborah Woodhead, Councillor and Chairperson  
Nicole Durand, Councillor  
Miriam Tabori  
Frank Hicks  
Martin Lechowicz  
Daren Legault  
Timothy Mathieu

Invited and present: Nathalie Lavoie, Director of Urban Planning  
Convened and absent:  
Invited and absent: Mayor Ed Prevost

**1. Minutes of the Previous Meeting**

The Minutes of the regular Town Planning Advisory Committee meeting held on March 10<sup>th</sup>, 2016 were submitted to all members. It is **moved** and unanimously resolved that the Minutes be approved as submitted.

**Adopted unanimously**

**2. 568 Main Road: Proposed extension to a residential building**

**WHEREAS** plans have been received for a proposed extension to a residential building at 568 Main Road;  
**THEREFORE** it is **moved** and unanimously resolved that the Town Planning Advisory Committee **recommend** the approval of the plans as submitted

**Adopted unanimously**

**3. 322 Main Road : Proposed extension to a residential building**

**WHEREAS** plans have been received for a proposed extension to a residential building at 322 Main Road;  
**WHEREAS** a member of the Committee has recused herself from the discussion of this proposed project;  
**THEREFORE** it is **moved** and unanimously resolved that the Town Planning Advisory Committee **recommend** the approval of the plans as submitted with the following conditions:

- The doors connecting the passage between the 2 buildings will always be kept so that the buildings will remain connected;
- Leveling off the ground for the new garage must secure no additional drainage to the adjacent creek.

**Adopted unanimously**

**4. 455C Main Road : New business sign**

**WHEREAS** an application has been received for a new business sign at 455C Main Road;  
**THEREFORE** it is **moved** and unanimously resolved that the Town Planning Advisory Committee **recommend** the approval of the new business sign as submitted

**Adopted unanimously**



**5. 688 Main Road : New accessory building**

**WHEREAS** an application has been received for the installation of a new accessory building at 688 Main Road;

**THEREFORE** it is **moved** and unanimously resolved that the Town Planning Advisory Committee **recommend** the approval of the new shed as submitted with the following recommendation:

- A vapor barrier/moisture barrier should be provided under the slab to protect both slab and metal bars from rapid deterioration.

**Adopted unanimously**

**6. 839 Main Road: Roof addition on an agricultural building**

**WHEREAS** an application has been received for a proposed roof extension to an agricultural building at 839 Main Road;

Since this is to be a public building, the Town Planning Advisory Committee cannot give an informed recommendation for the approval of the plans as submitted for the following reasons:

- New noted and detailed drawings are necessary;
- All structures are to be sized and installed in a secure manner, to insure the safety of the public.

**7. 694 Main Road : Proposed extension to a residential building**

**WHEREAS** plans have been received for a proposed extension to a residential building at 694 Main Road;

**THEREFORE** it is **moved** and unanimously resolved that the Town Planning Advisory Committee **recommend** the approval of the plans as submitted

**Adopted unanimously**

**8. Termination of Meeting**

Having no other subjects to discuss, the meeting ends at 8:15 pm.

Next meeting: May 11<sup>th</sup> 2016, 7 P.M.