



Regular meeting held on July 4, 2016

Minutes of the regular meeting of the Town of Hudson Council, held at the Community Centre, on July 4th, 2016.

ARE PRESENT

Ed Prévost	-	Mayor
Robert Spencer	-	Councillor / Electoral District #1
Ron Goldenberg	-	Councillor / Electoral District #2
Nicole Durand	-	Councillor / Electoral District #3
Barbara Robinson	-	Councillor / Electoral District #4 – Pro-Mayor
Deborah Woodhead	-	Councillor / Electoral District #5
Natalie Best	-	Councillor / Electoral District #6

Jean-Pierre Roy, Director General
Diane Duhaime, Assistant Town Clerk

1. OPENING AND CONFIRMATION OF QUORUM

Quorum was reached and Pro-Mayor Barbara Robinson calls the meeting to order at 7:30 p.m.

**2. ADOPTION OF AGENDA
MVH-2015-197**

No: R4213-2016

**It is moved by Councillor Nicole Durand
Seconded by Councillor Deborah Woodhead
And unanimously resolved:**

That the Town of Hudson Council adopt the agenda of the July 4, 2016, regular Council meeting as presented.

CARRIED

3. ADOPTION OF MINUTES OF PREVIOUS MEETINGS

3.1. Adoption of the June 6th, 2016, meeting minutes

No: R4214-2016

CONSIDERING Council has reviewed the minutes of the June 6th, 2016, regular Council meeting;

**It is proposed by Councillor Deborah Woodhead
Seconded by Councillor Ron Goldenberg
And unanimously resolved:**

TO APPROVE, as submitted, the Minutes of the June 6th, 2016, regular Council meeting.

CARRIED

4. WORD FROM PRO-MAYOR & MAYOR

4.1. Councillor Nicole Durand reports on a correspondence received from the MAMOT concerning a complaint with regards to the contract awarded for the green bins. The MAMOT dismissed the complaint.

5. QUESTIONS FROM CITIZENS

5.1. Mr. Trevor Smith – 179 Côte St-Charles

- Asks how many people, organisations & companies in Hudson still owe back taxes and the total amount owing; asks if the Legion has been paying taxes since 2011; asks the Council's policy regarding the response to citizens' questions.

Pro-Mayor Barbara Robinson will get back to him with the information and answers that the Legion has not been paying taxes following a 1995 agreement with regards to the sale of their property to the Town; Generally Council tries to respond to all emails, if



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possible.

5.2. Mr. Alan Stainforth – 11 Sunrise

- Asks for a progress report on road work portion of the Strategic Plan; what is expected for \$1.7 million per year.

Councillor Ron Goldenberg answers that the \$1.7 million was just a number that was put together to split the expense for over 5 years, patch repairs has started and resurfacing will be done this fall.

5.3. Mr. Rodney Birrell – 453 Ridge Road

- Asks about the feasibility of a water front Performing Arts Centre.

Councillor Natalie Best replies that it will be an Arts & Culture Centre and the Strategic Plan will evolve based on the working groups being formed; Councillor Ron Goldenberg explains that this project would be privately funded and not a Town expense.

5.4. Mr. Daniel Gautier – 52 Côte St-Charles

- Mentions that the «Hudson Land Art » event is taking place this month and congratulates the Town of Rigaud for their strategic plan to save the mountain; expresses his concerns with regards to the Sandy Beach development, mentions that a petition has been started to denounce the lack of information and transparency on Sandy Beach's real estate development.

Councillor Deborah Woodhead informs him that no plan has been presented to TPAC and that Sandy Beach is a private property; Councillor Nicole Durand states that in 2001 a development had been approved but nothing has come forward to TPAC.

5.5. Mr. François Guenet – 121 Pine

- Asks what is happening with Pine Lake.

The Director General Jean-Pierre Roy mentions that the process has been suspended because of the drinking water situation. As soon as this issue is resolved we will immediately look at the Pine Lake situation.

5.6. Mrs. Cynthia Maher – 126 Cameron

- Asks if there is a plan or any emergency measures for Pine Lake in case of torrential rains.

Pro-Mayor Barbara Robinson states that Council will post an emergency plan on the website.

5.7. Mr. Richard Grinnell – 14 Wharf

- Questions about Strategic Plan and expenditures of \$32.5 million dollars for its implementation including a \$12 million Arts Centre.

Councillor Ron Goldenberg explains that the \$32.5 million is the PTI which is a wish list given to the government for a 3 year plan that incorporates some of the strategic plan initiatives. The PTI and the Strategic Plan are 2 different things. The Strategic Plan is where Council wants to go if the funds are available.

5.8. Mrs. Robin Grinnell – 14 Wharf

- Enquires about the \$30,000 spent for the Strategic Plan consultant; asks about the pile of earth in front of the train station.

Pro-Mayor Barbara Robinson explains that only \$5,000 was spent to date; Councillor Nicole Durand states that there are no consultants just a facilitator who helped for the presentation of the Plan; Councillor Deborah Woodhead explains that the earth has been placed there due to the Hudson Gables construction and will be removed shortly.

5.9. Mrs. Elizabeth Corker – 16 Quarry Point

- Clarifies the Royal Legion situation by stating that in 1994 the Legion sold the land and the building where the curling rink is to the Town of Hudson, in exchange the Town was able to build the Community Centre, they signed a 10 year lease so they do not owe any municipal taxes as they are tenants; she also mentions that former Councils have held public auctions for non-payment of taxes contrary to a statement made earlier.

6. TOWN COUNCIL & ADMINISTRATION

**6.1. Councillor Robert Spencer's absence
MVH-371.1**



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Resolution deferred. Councillor Robert Spencer explains the reason of his absence.

6.2. **Strategic Plan meeting schedule – citizen’s groups**
MVH-011.3

No: R4215-2016

WHEREAS following the Strategic Plan Meeting held on May 12th, 2016, groups were created by interested citizens as volunteers to move the Hudson strategic mission statement forward;

It is proposed by Councillor Ron Goldenberg
Seconded by Councillor Nicole Durand
And unanimously resolved:

TO PROCEED with meetings with the aforementioned groups at the following dates:

- To be rescheduled - Arts & Culture (Natalie Best)
- July 7 - Nature’s Playground (Deborah Woodhead)
- July 11 - Beautification of Town Center, Parks (Barbara Robinson)
- July 12 - Balanced Housing/Seniors (Nicole Durand)
- July 13 - Infrastructure (Ron Goldenberg)

TO INCLUDE the Director General, the Director of Public Works and Ms. Elke Steinwender of the firm Advantages eMark as required, without a resolution.

TO AUTHORIZE the expenditure of up to \$2,000 as allocated for the Strategic Plan budget.

The Treasurer hereby certifies that there is available budget or extra budgetary fund for the aforementioned expense in budget code no 02-110-00-611. The Treasurer’s certificate no 2839 for the amount of \$2,000 has been issued.

CARRIED

7. **URBAN PLANNING DEPARTMENT**

7.1. **88 Pine – proposed 3 season veranda**
MVH-430

No: R4216-2016

CONSIDERING an application has been received for a 3 season veranda to a residential building at 88 Pine;
CONSIDERING this project is subject to the Site Planning and Architectural Integration Program (SPAIP) By-law N° 571;

CONSIDERING the submitted plans show all the information required;

CONSIDERING the Town Planning Advisory Committee (TPAC) reviewed the proposed major renovation project at its meeting of June 9th 2016 and recommends the approval of the proposed 3 season veranda as submitted;

For this reason,
It is proposed by Councillor Deborah Woodhead
Seconded by Councillor Nicole Durand
And unanimously resolved:

THAT Council approve the project provided that the recommendations received from TPAC are followed and authorizes that an application for a permit for a 3 season veranda be submitted to the Planning Department along with all the required documents necessary for the issuance of the permit.

CARRIED

7.2. **550 Main – proposed residential addition**
MVH-431



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No: R4217-2016

WHEREAS a request was received by the Town of Hudson for a proposed residential addition at 550 Main Road;

WHEREAS this project is subject to the Site Planning and architectural and integration program Bylaw No 571;

WHEREAS the submitted plans show all the information required;

WHEREAS the Town Planning Advisory Committee (TPAC), at its meeting of June 9th 2016, reviewed the proposed modifications and recommends the approval of the proposed plans for the construction of an addition with the following conditions:

- The basement elevation plan does not reflect the foundation plans;
- A correction on the plans is needed so that the elevations will reflect the basement foundation plan, or vice versa.

**It is proposed by Councillor Deborah Woodhead
Seconded by Councillor Nicole Durand
And unanimously resolved:**

THAT Council approves the project subject to TPAC's recommendations being followed and authorizes that an application for a permit for a proposed addition be submitted to the Planning Department along with all the required documents necessary for the issuance of the permit.

CARRIED

7.3. **883 A Main – proposed new agricultural barn
MVH-429**

No: R4218-2016

WHEREAS a request was received by the Town of Hudson for a proposed new agricultural barn at 883A Main;

WHEREAS this project is subject to the Site Planning and Architectural Integration Program (SPAIP) By-law N° 571;

CONSIDERING the submitted plans show all the information required;

CONSIDERING the Town Planning Advisory Committee (TPAC) reviewed the proposed major renovation project at its meeting of June 9th, 2016, and recommends the approval of the proposed new agricultural barn as submitted;

**On these grounds,
It is proposed by Councillor Deborah Woodhead
Seconded by Councillor Ron Goldenberg
And unanimously resolved:**

THAT Council approves the project provided that the recommendations received from TPAC are followed and authorizes that an application for a permit for a new agricultural barn be submitted to the Planning Department along with all the required documents necessary for the issuance of the permit.

CARRIED

7.4. **Estate Norris – proposed subdivision
MVH-432**

No: R4219-2016

WHEREAS a revised subdivision request was received for a project on Mount Victoria bearing file number A5356-59, Minutes 16258, prepared by the surveyors Arseneault et Bourbonnais, a copy of which is attached to this brief;



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WHEREAS the whole of the escarpment will be ceded to the Town for park purposes;

WHEREAS the proposed subdivision will be conducted in phases;

WHEREAS the committee deemed it necessary to divide its discussion and vote concerning this subdivision project into 3 distinct groups;

- Lots 1, 2 and 3 will be addressed once MAMOT has rendered its verdict concerning the complaint about the extension of Mount Victoria;
- Lots 4, 5, 6 and 7 may be subdivided since they front on an existing public street owned by the Town of Hudson; lot 4 will have to be verified to ensure the minimum façade requirement is respected;
- Additional information is required to be able to make an informed recommendation for lots 8 and 9 meaning the grade of the escarpment will need to be confirmed by a surveyor and whether the setbacks will be respected once the subdivision is completed;

WHEREAS The Town Planning Advisory Committee recommends that no vote can take place for lots 1, 2 and 3 until the final verdict from MAMOT regarding the turning circle at the end of the street is rendered;

And as for lots 4, 5, 6 and 7, it is moved and unanimously resolved that the Town Planning Advisory Committee recommend the approval of the proposed subdivision as submitted for lots 4 (if the minimum frontage requirement is met), 5, 6 and 7 with the following recommendation:

- Useable green space could be included in phase 2 to serve as a children playground;

And finally for lots 8 and 9, additional information is needed to make an informed recommendation:

- The grade of the escarpment will need to be confirmed by a surveyor;
- Are the setbacks adequate for a drainage ditch?

**It is proposed by Councillor Nicole Durand
Seconded by Councillor Ron Goldenberg
And unanimously resolved:**

THAT Council authorizes the request and go forward with the project.

CARRIED

**7.5. Mayfair Project – proposed amendment to Urban Planning by-laws
MVH-433**

Resolution deferred.

8. TREASURY

**8.1. Approval of disbursements
MVH-248.6**

No: R4220-2016

CONSIDERING Council has examined the disbursements made and to be made for accounts payables as of June 30th, 2016;

**It is moved by Councillor Ron Goldenberg
Seconded by Councillor Nicole Durand
And unanimously resolved:**

TO APPROVE the following disbursements as of June 30th, 2016, as presented:

- Total accounts paid: \$438 415.50



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- Direct debits:	\$776 863.09
- Cancelled cheque:	\$- 80 074.59
- Cancelled direct debits	\$- 909.41
- Salaries	\$ 223 745.47

CARRIED

**8.2. Credit line renewal & amendment (National Bank of Canada)
MVH-182.1**

No: R4221-2016

WHEREAS the Town of Hudson has a credit line of \$2,500,000 with the National Bank of Canada;

WHEREAS on February 15th, 2011, the Town of Hudson increased the credit line to \$4,589,000 to cover the cost of refinancing the issuance of bonds on February 28th, 2011 (R3139);

WHEREAS pursuant September 24th, 2013's resolution number R-3496 the Town reduced the credit line to \$3,000,000 as of February 16th, 2014 but it should have been reduced to \$2,500,000;

WHEREAS it is necessary to renew the operational credit described at the acknowledgement of debt at the same terms and conditions established in October 4th, 2013;

**It is proposed by Councillor Ron Goldenberg
Seconded by Councillor Nicole Durand
And unanimously resolved:**

THAT the Town of Hudson accept the renewal and amendment offer of the National Bank of Canada and to authorize the Mayor or the Pro-Mayor as well as the Treasurer to sign the renewal offer deposited on May 10th, 2016 by the National Bank of Canada.

CARRIED

**8.3. Sale of immovables for non-payment of taxes
MVH-410.1**

No: R4222-2016

WHEREAS Council has examined the statement showing the immovables on which the taxes assessed have not been paid according to section 511 of the *Cities and Towns Act* (R.S.Q., c. C-19);

**It is proposed by Councillor Ron Goldenberg
Seconded by Councillor Robert Spencer
And unanimously resolved:**

TO authorize the Treasurer to prepare the list of immovables to be sold at public auction, on September 22th, 2016 for non-payment of municipal taxes as at December 31st, 2015.

TO authorize the Treasurer to charge fees.

TO authorize the Treasurer to exclude from the sale immovable for which taxes for 2015 and prior years would be paid before the auction date.

TO appoint the Town Clerk officer responsible for the public auction.

TO order that the sale be held at the Stephen F. Shaar Community Center, located at 394 Main, on September 22nd, 2016 starting at 11:00 a.m.

TO authorize the Treasurer or his assistant to bid upon and to acquire the said immovables.



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TO authorize the Town Clerk to sign any documents or procedures required concerning the sale.

TO authorize the registration to the assessment roll and collection roll immediately after the sale.

TO appoint a notary and/or a land surveyor prepare the description of the immovables to be sold (title search and/or consultation of the index of immovables).

CARRIED

9. **MANAGEMENT AND HUMAN RESSOURCES**

9.1. **Appointment of a Pro-Mayor – Barbara Robinson**
MVH-053.2

No: R4223-2016

**It is proposed by Councillor Nicole Durand
Seconded by Councillor Deborah Woodhead
And unanimously resolved:**

TO EXTEND the term of Councillor Barbara Robinson as Pro-Mayor until September 1st, 2016.

CARRIED

9.2. **Hiring of a “Memoires & Human Resources Coordinator”**
MVH-372

No: R4224-2016

CONSIDERING the Town of Hudson has an administrative “mémoires” process in place which is used as a guide to help municipal officials make informed decisions;

CONSIDERING that a person already employed by the Town of Hudson having the capabilities for the position has expressed an interest for the job which was posted internally;

**It is proposed by Councillor Natalie Best
Seconded by Councillor Deborah Woodhead
And resolved:**

TO APPROVE the appointment of Mrs. Micheline Labrie as “Mémoire & Human Resources Coordinator”.

The Treasurer hereby certifies that there is available budget or extra budgetary fund for the aforementioned expense in budget code no 02-130-00-141. The Treasurer's certificate no 3050 for the amount of \$26,250 has been issued.

VOTES FOR:
Ron Goldenberg
Nicole Durand
Deborah Woodhead
Natalie Best

VOTE AGAINST:
Robert Spencer

CARRIED

9.3. **Hiring a permanent employee – accounts payable**
MVH-224.1

No: R4225-2016

WHEREAS in 2014 the departure of the Treasurer, Taxation Clerk and Accounts Payable clerk have contributed to a shortage of staff in the finance department and these positions have remained vacant;



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WHEREAS the creation of a new position grouping positions 103 (accounts payable clerk) and 105 (accounting clerk) would stabilize the finance department;

**It is proposed by Councillor Natalie Best
Seconded by Councillor Nicole Durand
And resolved:**

TO HIRE a permanent employee to fill the position of accounts payable and accounting clerk for the Finance Department under criteria's of report no MVH-224.1.

The Treasurer certifies there are budgetary appropriations available for the purposes of the aforementioned expenditure. The Treasurer's certificate N° 3049 has been issued, to charge this expense to budget code 02-130-00-142.

VOTES FOR:
Ron Goldenberg
Nicole Durand
Deborah Woodhead
Natalie Best

VOTE AGAINST:
Robert Spencer

CARRIED

9.4. **Hiring temporary resource – Arts, Culture & Communications
MVH-440**

No: R4226-2016

CONSIDERING THAT under the authority of the Director of Parks and Recreation of the Town, the Coordinator of Culture and Tourism has the principal mandate of providing professional expertise promoting cultural activities and tourism development;

CONSIDERING THAT an employee is needed to fill this position for the next 5 months in order to assist the Director of Parks & Recreation;

**It is proposed by Councillor Natalie Best
Seconded by Councillor Ron Goldenberg
And unanimously resolved:**

TO HIRE Ms. Laura MacCaffrey as temporary Coordinator of Arts, Culture & Communications for the next 5 months.

The Treasurer hereby certifies that there is available budget or extra budgetary fund for the aforementioned expense in budget code no 02-701-10-142. The Treasurer's certificate no 3054 for the amount of \$2,000 has been issued.

CARRIED

10. **PARKS & RECREATION**

10.1. **Canada 150 Fund – Community Fund for Canada's 150th
MVH-389**

No: R4227-2016

CONSIDERING that the program is still open for some grants until July 2016 and as outlined in mémoire no MVH-389;

**It is proposed by Councillor Natalie Best
Seconded by Councillor Ron Goldenberg
And unanimously resolved:**

TO AUTHORIZE the Town to complete a form and request for the Canada 150 events with regards to the following projects:

1. The Hudson Community Kitchen for a Canada more inclusive \$50,000;



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2. The Hudson Boat launch and temporary wharf linked to the Eco Trolley and the Tourism kiosk.

TO FILL any other requests to link the projects if necessary in order to satisfy the program's criteria. This program is designed to help small communities to locally underline Canada's 150th anniversary by meeting certain criteria and program objectives as outlined in mémoire no MVH-389.

CARRIED

11. WATER TREATMENT

- 11.1. Request for permanent authorisation - non-potable use of well 2/65
MVH-178.1

No: R4228-2016

CONSIDERING THAT the Town of Hudson has made an application to the "*Direction régionale de l'analyse et de l'expertise de l'Estrie et de la Montérégie*" for a temporary authorization to use well 2/65;

CONSIDERING that the Town wishes to use this well permanently by making the necessary adjustments to treat water by settling before their transfer to the processing plant, for the treatment and transportation of sludge to the treatment plant sewage and periodic draining of sewage sludge ponds;

CONSIDERING THAT the Town of Hudson also requires the authorization to reverse the flow of an existing connection between the Mount-Victoria reservoir from the urban network to the Hudson's Valleys network since this connection is used in case of prolonged breakdown in order to fill their reserve or in case of fire to fill the reserve;

**It is proposed by Councillor Deborah Woodhead
Seconded by Councillor Ron Goldenberg
And unanimously resolved:**

TO AUTHORIZE a request to negotiate the terms and conditions for the permanent use of well 2/65 be forwarded to the aforementioned Regional Directorate and, if necessary, to contract the services of an expert not to exceed the amount of \$10,000 including taxes.

The Treasurer hereby certifies that there is available budget or extra budgetary fund for the aforementioned expense in budget code no 02-412-00-340. The Treasurer's certificate no 2994 for the amount of \$10,000 has been issued.

CARRIED

12. BY-LAWS/Notice of Motion/Adoption

- 12.1. **Adoption of By-Law N° 675 amending By-Law N° 510 concerning tariffs for interventions to vehicle fires belonging to non-residents**
MVH-259

No: R4229-2016

WHEREAS as per articles 244.1 and following of the Municipal Taxation Act (L.R.Q., c. F-2.1), the Municipality may stipulate that all or part of its property, services or activities shall be financed by means of a tariff;

CONSIDERING the regulation on the applicable conditions or restrictions concerning the exercise of tarification powers of Municipalities (L.R.Q., c. F-2.1, r.3);

WHEREAS the Town of Hudson Fire Department could be required to intervene to either prevent or fight a fire in a car belonging to a person or to persons not residing in the Town of Hudson territory and who do not otherwise contribute financially to this service;

WHEREAS because of these interventions, the Town incurs significant expenses;



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WHEREAS it is in the citizen's and the Town's general interest that a by-law to levy charges for these services be adopted;

WHEREAS a notice of motion was duly given at the regular Council meeting held on June 6th, 2016;

**It is moved by Councillor Ron Goldenberg
Seconded by Councillor Nicole Durand
And unanimously resolved:**

THAT By-Law N° 675 concerning tariffs for interventions pertaining to vehicle fires, regardless of type of vehicles, belonging to non-residents be and is hereby decreed.

CARRIED

12.2. **Division of electoral districts
MVH-330**

No: R4230-2016

**It is moved by Councillor Nicole Durand
Seconded by Councillor Deborah Woodhead
And unanimously resolved:**

THAT the Municipal Council adopt a by-law dividing its territory into electoral districts after the expiry of the time in which electors may make objections to the draft by-law.

THAT the Town Clerk or secretary-treasurer shall transmit a certified copy of the by-law to the Commission de la representation as soon as practicable after its adoption.

ADOPTÉ

13. NEW BUSINESS

14. QUESTIONS FROM CITIZENS

14.1. **Mr. Bill Nash – 12 Stonecrest**

- Asks Councillor Robert Spencer his motivation for having filed the complaint to MAMOT; questions his absence at meetings.

Councillor Robert Spencer replies that the complaint is public and he wanted the Provincial Government to look at all the items that he felt were inappropriate; with regards to his absence he states that it is not up to Council Members or the DG to decide who is on or off Council, but it is up to the residents of Hudson to decide if he can continue his mandate as a Hudson Councillor.

14.2. **Mr. Larry Gray – 106 Elm**

- Enquires about going in a partnership with St-Lazare to draw water from the lake; Pro-Mayor Barbara Robinson replies that it has been discussed, it is extremely expensive, Council will look into the matter.

14.3. **Mrs. Helen Kurgansky – 22 Quarry Point**

- Has concerns with regards to hiring and asks the cost of hiring the additional 2 persons; enquires about legal costs.

Councillor Ron Goldenberg answers that those jobs are to fill vacant positions so there are no added costs. Pro-Mayor Barbara Robinson explains that a settlement has been reached in one file and a few more are close to being settled.

14.4. **Mr. Keith Eller – 105 Charleswood**

- Asks to see a monthly summary of the financial performance of the previous month against budget and against the yearly numbers.

Councillor Ron Goldenberg answers that Council just presented April year-to-date and a quarterly statement could be done.

14.5. **Mrs. Elizabeth Corker – 16 Quarry Point**



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- Enquires about the Mayfair project (agenda item 7.5 deferred to next month); asks if this item will go to public consultation as it is a zoning change?

Councillor Deborah Woodhead answers that Mr. Rodrigue came to TPAC with a proposal for semi-detached housing on 4 lots on Mayfair and it will go to consultation as it may also be a change to the master plan.

14.6. **Mr. Marcus Owen – 60 Main Road**

- States that the Council Meetings are difficult and asks the DG to take out material that is not important and does not have to be read at meetings; suggests more control during the question period, i.e. 1 minute per citizen if 15 people get up for the 15 minute question period.

Pro-Mayor Barbara Robinson replies that according to the law, resolutions have to be read publically.

14.7. **Mrs. Eva McCartney – 97 Mullan**

- States that Councillor Spencer should be given the same courtesy as will be given to Councillor Woodhead who will not be serving as Pro-Mayor and Mr. Prévost who has not been around; asks Councillor Spencer how many allegations have not been dismissed at this time and will be revisited in October by the Court? Asks for the original copy of the residents' input of the Strategic Plan Public Consultation Meeting.

Councillor Robert Spencer replies that he does not have the list with him, but on June 22nd, the reason for the hearing was to process what would be removed and what would be added and to schedule dates; Pro-Mayor Barbara Robinson replies that the document has about 934 pages and will be left at Town Hall for her to consult.

14.8. **Mr. Rodney Birrell – 453 Ridge Road**

- Asks that the website be updated regularly and kept current.

15. ADJOURNMENT OF MEETING

No: R4231-2016

**It is moved by Councillor Ron Goldenberg
Seconded by Councillor Deborah Woodhead
And unanimously resolved:**

THAT this meeting of the Hudson Town Council be adjourned at 9:01 PM.

CARRIED

**Barbara Robinson
Pro-Mayor**

**Diane Duhaime
Assistant Town Clerk**