



Extract of the regular meeting of the Council of the Town of Hudson held at the Community Centre, on March 4th, 2013:

BY-LAW N^o 623

CONCERNING THE AGRICULTURAL ADVISORY COMMITTEE

WHEREAS the Act respecting land use planning and development (*R.S.Q., chapter A-19.1*) states that a Town whose territory includes an agricultural zone shall establish an agricultural advisory committee;

WHEREAS the Town of Hudson has an agricultural zone established under the Act respecting the preservation of agricultural land and agricultural activities (*R.S.Q., chapter P-41.1*);

WHEREAS it is advisable to establish an Agricultural Advisory Committee in accordance with the Act respecting land use planning and development (*R.S.Q., chapter A-19.1*) Chapter V.1;

WHEREAS notice of motion was duly given at the Council meeting held on October 1st, 2012;

WHEREAS the requirements of Article 356 of the Cities and Towns Act have been met and that Council members declare having read By-Law N^o 623 and relinquish its reading;

THEREFORE it is **moved** by Councillor Madeleine Hodgson, **seconded** by Councillor Louis Thifault and unanimously resolved that By-Law N^o 623 be, hereby, adopted and decreed as follows

ASSIGNMENT

1. The function of the committee is to examine, at the request of the Council or on its own initiative, any matter relating to agricultural land planning, the practice of agricultural activities and the environmental aspects pertaining to such planning and practice.

A further function of the committee is to make the recommendations it considers appropriate regarding the matters it has examined to the Council. (*article 148.6 LUPD¹*)

MEMBERS

2. The committee is composed of seven (7) persons, appointed by Council.
 - 2.1 One (1) member must be from Council being elected officials (*article 148.3 (1) LUPD¹*)
 - 2.2 One (1) member must be from the *Société de Développement Commercial (SDC)* (*article 148.3 2nd par. LUPD¹*)
 - 2.3 Four (4) members (*article 148.3 2nd par. LUPD¹*) must be farm producers, within the meaning of the Farm Producers Act (*R.S.Q., chapter P-28*), who are not a member of Council or a member of the SDC, who reside in the Town of Hudson and who are entered on a list drawn up by the certified association within the meaning of that Act (*article 148.3 (2) LUPD¹*)
 - 2.4 One (1) member of the community at large who resides in the Town (*article 148.3 (3) LUPD¹*)
3. The Council appoints to the committee, by resolution, officers of the Town. The officers do not have a voting right. (*article 148.12 LUPD¹*)
4. The Council appoints to the committee, by resolution, resource-persons. They include but are not limited to the consultant hired to oversee the works and assist the committee. The resource-persons do not have a voting right. (*article 148.12 LUPD¹*)
5. The chairperson shall be appointed by the Municipal Council. (*article 148.5 LUPD²*)
6. The secretary of the Urban Planning Department, or the replacement, will act as secretary to record the minutes of all meetings, other than those, which are public. Where the meetings are public, the assistant Town Clerk shall act as secretary and shall record the minutes of the meeting.

MANDATE OF MEMBERS

7. The duration of the mandate is fixed at one (1) year for all the members. (*article 148.4 LUPD²*)
8. The mandate of each member is renewable by Council resolution.
9. A member shall cease to be a member upon the expiry of his term or upon being replaced, resigning, or ceasing to be eligible under paragraph 2.
A member appointed under a particular sub article of that article shall cease to be a member upon ceasing to be eligible under that sub article. (*article 148.4 2nd par. LUPD²*)

¹ Act Respecting Land Use Planning and Development (Q.R.S. c. A-19.1)



10. In the case of resignation or absence at three consecutive meetings, Council shall appoint, by resolution, another person to complete the duration of the mandate of the seat which has become vacant.

10.1 A member may resign by transmitting a signed resignation to the Council of the Town of Hudson. The resignation takes effect on its date of receipt. (*article 148.4 3rd par. LUPD²*)

ETHICS AND GOOD CONDUCT

11. All members must conform to the Town of Hudson's By-Law No 605 *Code of ethics and good conduction for elected municipal officers of the Town of Hudson*.
12. All members must file a disclosure statement in writing with the Town Clerk within 30 days after receiving a gift, hospitality or other benefit that is not of a purely private nature and whose value exceeds the value specified in the code, which may not be greater than \$200. The disclosure statement must contain an accurate description of the gift, hospitality or benefit received and specify the name of the donor and the date on which and the circumstances under which it was received. (*article 6 MEGC²*)

CONFLICT OF INTEREST

13. All members must conform to Division II *Disclosure of pecuniary interests of Council members* of the Chapter XII *Related rights and obligations of the Act respecting elections and referendums in municipalities* (R.S.Q., c. E-2.2) adapted as required. (*article 363 and 307 RERM³*)
14. Within 30 days prior to his appointment by Council, the member must file with the Council a written statement of this pecuniary interest in accordance with article 357 of the *Act respecting elections and referendums in municipalities* (R.S.Q., c. E-2.2) adapted as required. The form of this written statement is Annex 1 of the present By-Law.

EXPENDITURES

15. All expenditures must be approved by Council. (*article 148.12 LUPD⁴*)
16. The committee shall present each year, in the month of November, its forecast of expenses.

INTERNAL MANAGEMENT

17. The committee establishes the rules of internal management which are necessary for the accomplishment of its functions in accordance with the present By-Law and the *Act Respecting Land Use Planning and Development* (Q.R.S. c. A-19.1). (*article 148.7 LUPD⁵*)
18. The rules of internal management must be submitted to Council for ratification by resolution.

MEETINGS

19. In addition to the meetings forecasted and convened by the committee, the Municipal Council may also convene the members of the committee by giving a preliminary written notice issued by the Town Clerk at least 48 hours in advance.
20. A quorum of the Committee shall be four (4) members. (*article 148.9 LUPD⁵*)

REPORTS

21. The studies, recommendations and notices of the committee are submitted to the Council in the form of a written report. (*article 148.11 LUPD⁵*)
The minutes of the meetings of the committee may be used and act, as it is seen fit and in the case where they are judged sufficient, as written reports.
22. The present by-law shall come into force according to Law.

Original signed:

G. Michael Elliott, Maire

Louise L. Villandré, Director General

Certified Extract

Louise L. Villandré, o.m.a.
Director General

² *Municipal Ethics and Good Conduct Act* (Q.R.S. c. E-15-1.0.1)

³ *Act Respecting Elections and Referendums in Municipalities* (R.S.Q., c. E-2.2)

⁴ *Act Respecting Land Use Planning and Development* (Q.R.S. c. A-19.1)

⁵ *Act Respecting Land Use Planning and Development* (Q.R.S. c. A-19.1)



ANNEX 1

DECLARATION of the pecuniary interests of council members *

I, _____, _____
Given name Surname

_____, _____
Committee Domiciliary Address

hereby declare that:

1) I hold the following job: _____

Indicate the job concerned as well as the employer

2) I hold the following position of administrator: _____

Indicate the position of administrator concerned as well as the organization for whom the signatory acts

3) I contracted loans, the balance in principal and interest of which, exceeds \$2,000 with the following person or organization: _____

Indicate the person or the organization concerned with the exception of a financial institution

4) I have made a loan, the balance in principal and interest of which, exceeds \$2,000 to a person other than a member of my immediate family:

Indicate the person concerned

NOTE: The spouse or the dependent child of the council member or of his spouse is considered to be a member of the immediate family of the council member. The notion of spouse is that stipulated in section 61.1 of the Interpretation Act (R.S.Q., chapter 1-16).

* Under the Act respecting elections and referendums in municipalities, the following information does not need to be reported:

- 1) the value of the interest listed therein;
- 2) the degree of participation in a legal entity, a partnership or an enterprise;
- 3) the existence of sums deposited in a financial institution;
- 4) the possession of bonds issued by a government, a municipality or another public body.

5) I possess pecuniary interests in the legal person, partnership or enterprise likely to make transactions with the municipality:

Indicate the legal person, partnership or enterprise concerned

6) I possess pecuniary interests in the following legal person, partnership or enterprise:

Indicate the legal person, partnership or enterprise concerned



Hudson

**BY-LAW No 623
Agricultural Advisory Committee**

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likely to make transactions with:

Indicate the municipal body, to which the signatory belongs

7) I have pecuniary interests in the building located on the territory of:

the municipality _____

Indicate the building concerned

IMPORTANT

The person who completes this declaration must, when necessary, resort to the services of a legal advisor with respect to the requirements of the Act respecting elections and referendums in municipalities.

Signature

Member

BL623

CARRIED

Original signed: *G. Michael Elliott, Mayor*

Louise L. Villandré, Director General

Certified True Extract

**Louise L. Villandré, o.m.a.
Director General / Town Clerk**