



Minutes of the Town Planning Advisory Committee meeting held at Halcro Cottage, on November 12th, 2015 at 7 P.M., at which are present:

Present: Deborah Woodhead, Councillor and Chairperson, Nicole Durand, Councillor
Miriam Tabori
Daren Legault
Frank Hicks

Invited and present:, Nathalie Lavoie, Director of Urban Planning
Convened and absent: Timothy Mathieu, Martin Lechowicz
Invited and absent: Mayor Ed Prevost

1. Welcome to new member

Mr. Daren Legault

2. Explanation of documents to new member

Nathalie Lavoie gives an overview of the documents sent.

3. Minutes of the Previous Meeting

The Minutes of the regular Town Planning Advisory Committee meeting held on October 8th, 2015 were submitted to all members. It is **moved** and unanimously resolved that the Minutes be approved as submitted with the following condition:

- Item 2 to be revisited at a later date for further clarification and discussion.

Adopted unanimously

4. 90 Main Road: Renovations

WHEREAS an application has been received for major renovations of a building at 90 Main Road;

THEREFORE it is **moved** and unanimously resolved that the Town Planning Advisory Committee **recommend** the approval of the renovation project as submitted with the following condition:

- The colour to be lightened so as to blend better with the immediate neighbourhood.

Adopted unanimously

5. A) 403 Main Road – Modification of exterior siding material

WHEREAS changes to the exterior finish of the addition to the existing building have been submitted for approval;

Therefore it is **moved** and unanimously resolved that the Town Planning Advisory Committee **recommend** the new proposed exterior cladding as submitted.

Adopted unanimously

B) 403 Main Road – Changes to roofing material without prior approval

WHEREAS changes to the roofing material of the addition to the existing building were done without having first been submitted to the person of authority, and to be presented to TPAC's approval;

WHEREAS By-law 529, Section F, Article 422b) states:

- b) Submit for approval by the authority having jurisdiction any change made to the plans submitted with the request for a building permit and any difference between the said plans and work in progress;



WHEREAS Mr Timothy Mathieu is the consulting architect for this project and is also a member of TPAC;

WHEREAS Mr Mathieu has not acted as a responsible member of TPAC by omitting to submit changes for approval, in this case the new roofing material, before going ahead and having the unapproved roofing material installed;

THEREFORE it is **moved** and unanimously resolved that the Town Planning Advisory Committee will accept, this one time, the new roofing material that was installed without prior approval, but that such an indiscretion will not be tolerated a second time.

Adopted unanimously

6. **403 Main Road: Minor derogation for heat pump**

WHEREAS a request was received for a minor derogation for 403 Main Road;

THEREFORE it is **moved** and unanimously resolved that the Town Planning Advisory Committee **does not recommend** the approval of the minor derogation for a heat pump with the following recommendation:

- An alternative can be found to relocate the heat pump.

Adopted unanimously

7. **Termination of Meeting**

Having no other subjects to discuss, the meeting ends at 8:30 P.M.

Next meeting: December 10th 2015, 7 P.M.